

**Congregation Rinat Yisrael**  
**Rental Application**  
**(Revised October 2008)**

In connection with your simcha, please describe any religious service (including a post-meal mincha, etc.) that you plan to conduct at Rinat or any proposed use of our Sifrei Torah. Please be aware that your rental of the space does not entitle you to hold religious services or use of our Sifrei Torah – the conducting of ANY religious service on premises must be approved in advance by Rinat. This contract will be terminated if you fail to obtain approval of a religious service or use of our Sifrei Torah in advance.

To request the use of *shul* facilities, please complete this application and return it, along with the appropriate deposit (see below) to **Rinat Yisrael, 389 West Englewood Avenue, Teaneck, NJ 07666**. The rental fee balance must be paid at least 30 days before the event. If the rental request is within 30 days, full payment is expected with this application. Only caterers approved by the *shul* may be used for an event. Renter is expected to comply fully with the enclosed Rules and Regulation. Should you have any questions, please contact the *shul* office at 201-837-2795.

**PERSONAL INFORMATION:**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Telephone #: Day: \_\_\_\_\_

Evening: \_\_\_\_\_

Cell Phone: \_\_\_\_\_

Are you a member of Rinat Yisrael? \_\_\_\_\_

**REQUESTED RESERVATION DATE AND TIME:**

\_\_\_\_\_, 200\_\_;  
From \_\_\_\_\_ AM/PM to \_\_\_\_\_ AM/PM

**REQUESTED USE; RENTAL FEE; DEPOSIT (Please check appropriate box)**

- Use of Lower Level WITH Catering for **one** Shabbat event (Friday Night Dinner, Shabbat Luncheon, Private Kiddush, Sheva Brachot, etc.)

**Rental Fee:** \$400 for members; \$575 for affiliates; \$750 for non-members

**Deposit:** \$100 for members; \$250 for affiliates; \$400 for non-members

- Use of Lower Level WITH Catering for **two** Shabbat events (Friday Night Dinner and Shabbat Luncheon)

**Rental Fee:** \$550 for members; \$775 for affiliates; \$950 for non-members  
**Deposit:** \$275 for members; \$475 for affiliates; \$600 for non-members

- Use of Lower Level WITH Catering for **three Shabbat events** (Friday Night Dinner, Shabbat Lunch, and Seudah Shelishit)

**Rental Fee:** \$700 for members; \$950 for affiliates; \$1100 for non-members  
**Deposit:** \$350 for members; \$615 for affiliates; \$715 for non-members

- Use of Lower Level WITH Catering for **one NON-Shabbat event** (Brit, Simchat Bat, Bat Mitzvah, Engagement Party)

**Rental Fee:** \$350 for members; \$425 for affiliates; \$625 for non-members  
**Deposit:** \$105 for members; \$200 for affiliates; \$350 for non-members

**(Other Non-Shabbat event – add \$150 to cover custodial fees)**

- Use of Lower Level WITH Catering for **a Non-Profit organization – regular rates apply**

**Rental Fee:** \$400 for members; \$575 for affiliates; \$750 for non-members  
**Deposit:** \$100 for members; \$250 for affiliates; \$400 for non-members

- Use of Lower Level WITHOUT FOOD for **a Non-Profit organization**  
**\$75 Flat Fee**

- Use of Sanctuary ONLY without Catering

**Rental Fee:** \$150 for members; \$200 for affiliates; \$300 for non-members  
**Deposit:** \$ 75 for members; \$100 for affiliates; \$150 for non-members

- Use of YOUTH BUILDING: Main Double Room WITH FOOD

**Rental Fee:** \$300 for members; \$400 for affiliates; \$600 for non-members  
**Deposit:** \$100 for members; \$200 for affiliates; \$150 for non-members

- Use of YOUTH BUILDING: Main Double Room without food

**Rental Fee:** \$150 for members; \$250 for affiliates; \$350 for non-members  
**Deposit:** \$ 75 for members; \$125 for affiliates; \$175 for non-members

- KIDDUSH: (open to the Congregation, after Shabbat Morning Minyan)

**Rental Fee:** None

**Catering of Kiddush** – done by Kiddush committee. Price varies depending on choice of Kiddush menu.

**Caterer Name:**

**Principal Contact Name:**

**Phone Number:**

In order to best serve the needs of the *Ba'al Simcha* we ask that you please take a moment to complete this form so that we can facilitate proper scheduling of space in our *Shul*.

Friday evening dinner	YES ___	NO ___	
Shabbat Simcha	7 am ___	8:30am ___	9 am ___
Shabbat Kiddush	YES ___	NO ___	
Shabbat Lunch	YES ___	NO ___	
Seudah Shlishit	YES ___	NO ___	
Motzai Shabbat	YES ___	NO ___	
Sunday Brunch	YES ___	NO ___	
Brit	YES ___	NO ___	

Other please indicate day and time Day/Date \_\_\_\_\_ Time \_\_\_\_\_

Please indicate below any special needs (eg. refrigerator truck, special floral arrangements, etc). The *Shul* will try to accommodate special needs but reserves the right to deny activities that are not within the guidelines set forth in the Rental Agreement. Rental fees may vary depending upon usage of the *Shul*.

I request that Congregation Rinat Yisrael make a reservation for my use of the shul facilities, as indicated above. I understand that I am responsible to comply with the Rules and Regulations and to ensure compliance by my guests, caterer and other service providers.

\_\_\_\_\_  
**RENTER**

**DATE**

**CONGREGATION RINAT YISRAEL  
FACILITIES RENTAL AGREEMENT  
RULES AND REGULATIONS**

1. A deposit must accompany the rental application. The rental fee must be paid in full at least 30 days prior to the reservation date.
2. Notice of Cancellation: A deposit of approximately 30% will be refunded only if Renter gives Rinat notice of the intent to cancel prior to 90 days. In addition, if notice is given within 30 days, Renter may be assessed additional fees.
3. No guests or workers may park cars in front of the fire hydrant in front of the shul or in front of the neighbors' driveways. In addition, no guests or workers may park cars in the shul parking lot or directly in front of the shul on Shabbos and Yom Tov.
4. No refrigerator trucks or other machinery or equipment may be left in the shul parking lot without prior consent from the Rental Committee Chairperson.
5. No tents or other structures may be erected on the premises, without prior consent of Rinat Yisrael and the approval of the township authorities.
6. No decorations may be attached to the ceilings or walls of the shul, except by masking tape. All decorations must be removed after the event has concluded.
7. Smoking is not permitted anywhere in the shul.
8. The shul may not be used for any event or activity which is not in compliance with Halacha. Mixed dancing is expressly prohibited. Any activity or event which is questionably in compliance with Halacha must be approved by the Rabbi prior to the activity or event taking place.
9. The shul may not be used for any event or activity which is illegal, dangerous, hazardous, or otherwise not in compliance with government laws, rules, codes and regulations.
10. The kitchen utensils and equipment may not be used, and food may not be brought into the shul, except by caterers who have been approved. PRIVATE INDIVIDUALS AND UNAPPROVED CATERERS MAY NOT BRING FOOD INTO THE SHUL KITCHEN OR USE THE SHUL FACILITIES.
11. **On Shabbat morning no preparations or set-up for an event may commence until the Minyan has concluded (approximately 10:45am). Caterers equipment must not be visible during davening.**
12. When preparing for an event and during the event, Renter and its caterer and other service providers shall use their best efforts to minimize noise, disturbances and interference with the minyanim, youth programs and other activities that may be taking place in the shul.
13. Promptly following the end of the event, but not later than the end of the approved rental period (or the end of Shabbos or Yom Tov, if later):
  - a. All food, utensils, and equipment which do not belong to the shul must be removed from the shul;
  - b. All refrigerators, freezers, warming cabinets, sinks and ovens, used in connection with the event, must be **emptied and cleaned**;

- c. All garbage must be properly bagged, and placed in the garbage dumpster outside the shul
  - d. All decorations and tape attached to the ceilings and walls must be removed;
  - e. All chairs and tables must be reset, in the manner found prior to the event;
  - f. All floors must be swept and mopped, as appropriate.
14. If, by the end of the approved rental period, the facilities are **not** returned to their proper condition, or if repairs are required to be made to the shul or any equipment, due to damage caused by the Renter, its guests or workers, or if the facilities are not returned in clean and orderly condition, the Renter will be responsible for the costs incurred for repair and cleanup. **To ensure this responsibility, we are taking a refundable \$200 deposit with the rental fee.**
15. **Renter agrees to indemnify, defend and hold harmless Congregation Rinat Yisrael and its officers, members, employees and agents (collectively “Rinat”), from and against any and all losses, liabilities, obligations, damages, penalties, claims, costs, charges and expenses, including, without limitation, reasonable attorneys’ fees, incurred by Rinat, in connection with loss of life, personal injury and/or damage to property, arising out of or relating to any act, conduct or omission of Renter, its guests, invitees, employees, agents or contractors, in connection with or arising out of Renter’s use of the shul pursuant to the rental application.**
16. **Renter agrees that Rinat shall not be liable for any damage or injury (including, without limitation, property damage and bodily injury) which may be sustained by Renter or any person claiming under or through Renter, as a consequence of the failure, breakage, leakage or obstruction, of the water, plumbing, gas, sewer, electric ventilating, heating, air conditioning, sprinkler or other systems, or the roof, drains, leaders or gutters; or by reason of the elements; or resulting from the acts, conduct or omissions on the part of the Renter or its guests, invitees, employees, agents or contractors or on the part of any caterer or service provider engaged by Renter to supply food or services at the shul.**
17. Renter agrees that no religious services or use of any Sefer Torah will take place without the express prior permission of Rinat. Renter acknowledges and agrees that they may not rely on any precedent or prior event at Rinat as evidence of constructive consent - no such constructive consent is hereby provided.

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APPROVED BY: \_\_\_\_\_  
 Rental Chairperson

Date: \_\_\_\_\_

Name: \_\_\_\_\_  
 Date of Event: \_\_\_\_\_  
 Nature of Event: \_\_\_\_\_  
 Deposit Received: \_\_\_\_\_